Tuesday Morning



Tuesday Morning Vendor SOP

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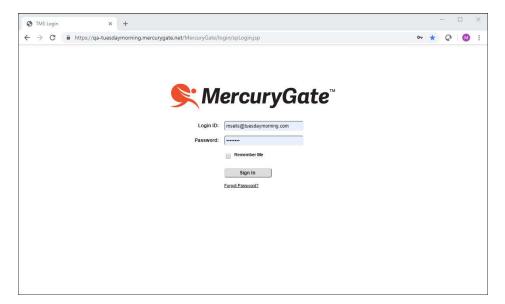


Log into MercuryGate

1. Using your web browser, go the following URL

https://tuesdaymorning.mercurygate.net/MercuryGate/login/spLogin.jsp

- 2. Enter your Login ID
- 3. Enter your Password
- 4. Click Sign In



5. After logging in, your screen will appear as shown below.

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his time	Ord	ers	to Route 💌	🙀 🖲 🔳 Filte							
	同		Owner	Order Number	Next Activity Type	Next Activity Plann	Status	Dest Name	Dest City	Dest State	Dest
his time.	199		DE BEUKELAER BA	339448	Request Routing	07/21/2019 08:17	In Process	East Coast Bypass	Edison	NJ	US
his time.	E	Ħ	DE BEUKELAER BA	341370	Request Routing	07/21/2019 08:17	In Process	Dallas Warehouse	Farmers Branch	TX	US
his time.	P		DE BEUKELAER BA	385313	Request Routing	07/21/2019 08:17	Pending	Performance Team Freight	Edison	NJ	us
nis ume.	0		DE BEUKELAER BA	387157	Request Routing	07/21/2019 08:17	In Process	Dallas Warehouse	Farmers Branch	TX	US
his time.	m		DE BEUKELAER BA	393626	Request Routing	07/21/2019 08:17	Pending	Dallas Warehouse	Farmers Branch	TX	US
nis time.	E		DE BEUKELAER BA	394000	Request Routing	07/21/2019 08:17	In Process	Dallas Warehouse	Farmers Branch	TX	US
	E		DE BEUKELAER BA	394571	Request Routing	07/21/2019 08:17	In Process	Phoenix Warehouse	Phoenix	AZ	US
iis time.	m		DE BEUKELAER BA	394617	Request Routing	07/21/2019 08:17	Pending	Dallas Warehouse	Farmers Branch	TX	US
	E		DE BEUKELAER BA	394680	Request Routing	07/21/2019 08:17	In Process	Phoenix Warehouse	Phoenix	AZ	US
	E	H	DE BEUKELAER BA	394707	Request Routing	07/21/2019 08:17	In Process	Dallas Warehouse	Farmers Branch	TX	US
	F		DE BEUKELAER BA	394709	Request Routing	07/21/2019 08:17	Pending	Dallas Warehouse	Farmers Branch	TX	US
	10		DE BEUKELAER BA	394710	Request Routing	07/21/2019 08:17	Pending	Dallas Warehouse	Farmers Branch	TX	US
	E		DE BEUKELAER BA	394711	Request Routing	07/21/2019 08:17	Pending	Dallas Warehouse	Farmers Branch	TX	US
	1	Ð	DE BEUKELAER BA	394712	Request Routing	07/21/2019 08:17	Pending	Phoenix Warehouse	Phoenix	AZ	US
	同		DE BEUKELAER BA	394713	Request Routing	07/21/2019 08:17	Pending	East Coast Bypass	Edison	NJ	US
	1	H	DE BEUKELAER BA	394718	Request Routing	07/21/2019 08:17	Pending	Phoenix Warehouse	Phoenix	AZ	US
	E		DE BEUKELAER BA	394719	Request Routing	07/21/2019 08:17	Pending	Vistar - NC	Charlotte	NC	US
	E	Ð	DE BEUKELAER BA	394721	Request Routing	07/21/2019 08:17	In Process	Phoenix Warehouse	Phoenix	AZ	US
	F		DE BEUKELAER BA	394722	Request Routing	07/21/2019 08:17	Pending	Dallas Warehouse	Farmers Branch	TX	US
	177	Ð	DE BEUKELAER BA	394724	Request Routing	07/21/2019 08:17	Pending	Dallas Warehouse	Farmers Branch	TX	US
- 0 x	E		DE BEUKELAER BA	394725	Request Routing	07/21/2019 08:17	Pending	Dallas Warehouse	Farmers Branch	TX	US
	1	•	DE BEUKELAER BA	394726	Request Routing	07/21/2019 08:17	Pending	Dallas Warehouse	Farmers Branch	TX	US
	E		DE BEUKELAER BA	394729	Request Routing	07/21/2019 08:17	Pending	Dallas Warehouse	Farmers Branch	TX	US
te Create	19	•	DE BEUKELAER BA	394730	Request Routing	07/21/2019 08:17	Pending	Dallas Warehouse	Farmers Branch	TX	US
and caleate	E	Ð	DE BEUKELAER BA	394731	Request Routing	07/21/2019 08:17	Pending	Vistar - Ohio	Twinsburg	он	US
	197	Ð	DE BEUKELAER BA	394732	Request Routing	07/21/2019 08:17	In Process	Dallas Warehouse	Farmers Branch	TX	US





View your Purchase Orders

1. Click the Maximize icon in the Supplier Purchase Orders portlet

Sup	plier	r Purchase Orders		(\$) X
Ord	ers	to Route 🖉 🚽	Filter: Act Stat: Request Routing = Pendir	ng; Status <> Cancelled 43 sults
		Owner	Order Number	Next Activity Ty
	Ð	DE BEUKELAER BA	394741	Request Rout g
	Ð	DE BEUKELAER BA	394733	Request Rouing
	Ð	DE BEUKELAER BA	339448	Request Routing

TMS Portal x +						- 🗆 X
← → C 🔒 https://qa-tuesdaymorning.mercurygate.net/MercuryGate/newmenu/PortalFram	ie.jsp	?ret	urnUrl=%2Fmaint	frame%2FMainFrame.jsp&bCompaySelected=false		or ☆ Q 🚺 :
🐜 DE BEUKELAER BAKING CO						DE Sample User Logout
News and Information	Sut	plic	r Purchase Orders		(¢) = (0 X	
Corrier News No news items at this time.	Or	ders	to Route 💌	🛶 💿 🔳 Filter: Act Stat: Request Routing = Pending; Stat	tus <> Cancelled 43 Re	
Senarch No news items at this time.	D		Owner	Order Number	Next Activity Type	
Help	m	۰	DE BEUKELAER BA	394741	Request Routing	
No news items at this time.	同		DE BEUKELAER BA	394733	Request Routing	
Important No news items at this time.		œ	DE BEUKELAER BA	339448	Request Routing	
Pricing		۲	DE BEUKELAER BA	TW4_394740_TW4	Request Routing	
No news items at this time. System Info		•	DE BEUKELAER BA	TW5_394740_TW5	Request Routing	
No news items at this time.		۲	DE BEUKELAER BA	TW6_394740_TW6	Request Routing	
Vendor News No news items at this time.			DE BEUKELAER BA	394743	Request Routing	
No news items at this time.	0	۲	DE BEUKELAER BA	TW7_394740_TW7	Request Routing	
	m	۲	DE BEUKELAER BA	394752	Request Routing	
	E	۲	DE BEUKELAER BA	TW8_394740_TW8	Request Routing	
	m	H	DE BEUKELAER BA	394758	Request Routing	
	B		DE BEUKELAER BA	TW10_COST_TEST_394740_TW10	Request Routing	
	E	۲	DE BEUKELAER BA	394730	Request Routing	
			DE BEUKELAER BA	394745	Request Routing	
	1		DE BEUKELAER BA	394729	Request Routing	
	E	۲	DE BEUKELAER BA	393626	Request Routing	
	1	۲	DE BEUKELAER BA	394754	Request Routing	
			DE RELIVELAED RA	204754	Dequart Douting	
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News and Information Supplier Purchase Orders						





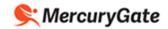
2. Your Purchase Orders are displayed

Purchase Orders with a Status of Pending have not yet been routed. This means that the Purchase Order has PO line(s) with outstanding order quantities that have not yet been submitted to Tuesday Morning indicating that they are ready to be shipped but are in need of routing instructions.

Purchase orders with a Status of In Process may have PO lines with some remaining order quantities to be routed.

uppli	r Purchase Orders										¢ _ 8
Orders	to Route	🛶 🕥 📓 Filter: Act Stat: Request Routing = P	ending; Status <> Cancelled								43 Resu
	Owner	Order Number	Next Activity Type	Next Activity Plann	Status	Dest Name	Dest City	Dest State	Dest Ctry	Create Date	
7 0	DE BEUKELAER BA	394741	Request Routing	06/05/2019 05:06	In Process	Phoenix Warehouse	Phoenix	AZ	US	6/4/2019 5:06 PM E	
1 8	DE BEUKELAER BA	394733	Request Routing	06/05/2019 06:21	In Process	Dallas Warehouse	Farmers Branch	TX	US	6/4/2019 6:21 PM E	
æ	DE BEUKELAER BA	339448	Request Routing	06/06/2019 11:06	In Process	East Coast Bypass	Edison	NJ	US	6/5/2019 11:06 AM	
	DE BEUKELAER BA	TW4_394740_TW4	Request Routing	06/06/2019 03:05	Pending	Dallas Warehouse	Farmers Branch	тх	US	6/5/2019 3:05 PM E	
) B	DE BEUKELAER BA	TW5_394740_TW5	Request Routing	06/06/2019 03:17	In Process	Dallas Warehouse	Farmers Branch	TX	US	6/5/2019 3:17 PM E	
	DE BEUKELAER BA	TW6_394740_TW6	Request Routing	06/06/2019 04:20	Pending	Dallas Warehouse	Farmers Branch	TX	US	6/5/2019 4:20 PM E	
	DE BEUKELAER BA	394743	Request Routing	06/07/2019 10:12	In Process	Phoenix Warehouse	Phoenix	AZ	US	6/6/2019 10:12 AM	
) B	DE BEUKELAER BA	TW7_394740_TW7	Request Routing	06/07/2019 10:19	In Process	Dallas Warehouse	Farmers Branch	TX	US	6/6/2019 10:19 AM	
	DE BEUKELAER BA	394752	Request Routing	06/07/2019 10:21	Pending	Phoenix Warehouse	Phoenix	AZ	US	6/6/2019 10:21 AM	
j B	DE BEUKELAER BA	TW8_394740_TW8	Request Routing	06/07/2019 11:06	In Process	Dallas Warehouse	Farmers Branch	тх	US	6/6/2019 11:06 AM	
Ð	DE BEUKELAER BA	394758	Request Routing	06/08/2019 11:27	In Process	Dallas Warehouse	Farmers Branch	TX	US	6/7/2019 11:27 AM	
Ð	DE BEUKELAER BA	TW10_COST_TEST_394740_TW10	Request Routing	06/11/2019 08:04	In Process	Dallas Warehouse	Farmers Branch	TX	US	6/10/2019 8:04 PM	
	DE BEUKELAER BA	394730	Request Routing	06/12/2019 05:12	Pending	Dallas Warehouse	Farmers Branch	TX	US	6/11/2019 5:12 PM	
æ	DE BEUKELAER BA	394745	Request Routing	06/12/2019 05:12	In Process	Phoenix Warehouse	Phoenix	AZ	US	6/11/2019 5:12 PM	
Ð	DE BEUKELAER BA	394729	Request Routing	06/12/2019 05:36	Pending	Dallas Warehouse	Farmers Branch	TX	US	6/11/2019 5:36 PM	
	DE BEUKELAER BA	393626	Request Routing	06/13/2019 10:21	In Process	Dallas Warehouse	Farmers Branch	TX	US	6/12/2019 10:21 A	
Ð	DE BEUKELAER BA	394754	Request Routing	06/13/2019 01:51	In Process	Phoenix Warehouse	Phoenix	AZ	US	6/12/2019 1:51 PM	
۲	DE BEUKELAER BA	394756	Request Routing	06/13/2019 01:52	In Process	Dallas Warehouse	Farmers Branch	TX	US	6/12/2019 1:52 PM	
Ð	DE BEUKELAER BA	394724	Request Routing	06/13/2019 04:21	In Process	Dallas Warehouse	Farmers Branch	TX	US	6/12/2019 4:21 PM	
æ	DE BEUKELAER BA	394725	Request Routing	06/13/2019 04:22	In Process	Dallas Warehouse	Farmers Branch	TX	US	6/12/2019 4:22 PM	
Ð	DE BEUKELAER BA	394738	Request Routing	06/14/2019 09:57	In Process	Phoenix Warehouse	Phoenix	AZ	US	6/13/2019 9:57 AM	
H	DE BEUKELAER BA	394742	Request Routing	06/14/2019 09:57	In Process	Phoenix Warehouse	Phoenix	AZ	US	6/13/2019 9:57 AM	
	DE BEUKELAER BA	394722	Request Routing	06/14/2019 04:46	In Process	Dallas Warehouse	Farmers Branch	тх	US	6/13/2019 4:45 PM	
	DE BEUKELAER BA	394726	Request Routing	06/14/2019 04:46	In Process	Dallas Warehouse	Farmers Branch	тх	US	6/13/2019 4:46 PM	
] 🖽	DE BEUKELAER BA	394721	Request Routing	06/14/2019 04:57	Pending	Phoenix Warehouse	Phoenix	AZ	US	6/13/2019 4:57 PM	
Ð	DE BEUKELAER BA	SingerPOTestCancel-1	Request Routing	06/15/2019 04:17	Pending	Dallas Warehouse	Farmers Branch	TX	US	6/14/2019 4:17 PM	
Ð	DE BEUKELAER BA	394718	Request Routing	06/18/2019 11:16	Pending	Phoenix Warehouse	Phoenix	AZ	US	6/17/2019 11:16 A	
Ð	DE BEUKELAER BA	394735	Request Routing	06/18/2019 11:46	Pending	ACVR Warehouse	St Paul	MN	US	6/17/2019 11:46 A	
Œ	DE BEUKELAER BA	SingerPOTestCancel-2	Request Routing	06/19/2019 09:49	Cancel	Dallas Warehouse	Farmers Branch	TX	US	6/18/2019 9:49 AM	
1 3	DE BEUKELAER BA	TW11 PO ITEM LEVEL TEST	Request Routing	06/19/2019 11:26	In Process	Dallas Warehouse	Farmers Branch	TX	US	6/18/2019 11:26 A	





Request Routing from Tuesday Morning for one Purchase Order

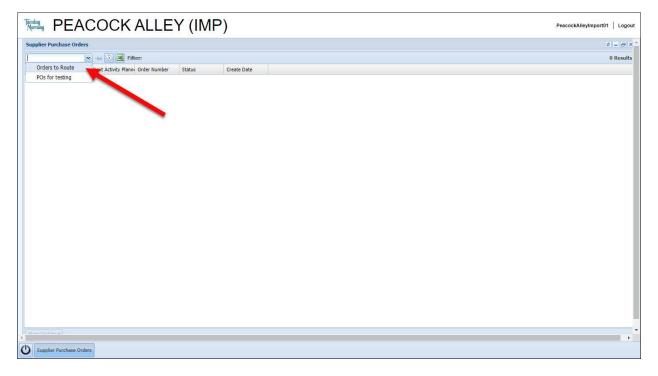
Only request routing for one PO at a time. Tuesday Morning Transportation planners may combine a PO's shipment with another PO if they can fit on one trailer.

If a PO will span more than one trailer, request routing for the item(s) and quantities that will fit on one trailer. This will require you to request routing more than once for the PO.

You can request routing from Tuesday Morning for items from one PO on a trailer.

In the example below, we're requesting routing for items from PO (414003003)

1. Select Orders to Route in the drop down



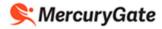




- 2. Click the check box beside the PO you're putting on the trailer.
- 3. Click the Mass Update button.
- 4. Click the Route button.

Orders to Route Image: Soute Image: Sou	Next Activity Type Order Number + Status Origin Name Dext Name Ref: Target Week Ref: Ad Code Create Date IP Request Routing +14003001 Pending PEACOCK ALLE Delta Werkhouz 2020-6 11/2/2/019 11: IP Request Routing +14035001 Pending PEACOCK ALLE Polias Werkhouz 2020-6 11/2/2/019 11: IP Request Routing +14035001 Pending PEACOCK ALLE Polias Werkhouz 2020-6 11/2/2/019 11: IP Request Routing +14035001 Pending PEACOCK ALLE Polias Werkhouz 2020-6 11/2/2/019 11: IP Request Routing +17288001 In Process PEACOCK ALLE Polias Werkhouz 2020-6 11/2/2/019 11: IP Request Routing +17288001 Pending PEACOCK ALLE Polies Werkhouz 2020-6 11/2/2/019 11: IP Request Routing +17288001 Pending PEACOCK ALLE Polies Werkhouz 2020-6 11/2/2/2019 11: IP Request Routing <th>Inst. Activity Type Order Number Status Origin Name Deck Name Ref. Target Week, Rdf. Season Code Rdf. 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Image: Weight of the state of the	Image: Weight and Constraints Pending PEACOCK ALLE Dalles Warehouse 2020-15 12/5/2019 2:28 Image: Mouting 418222200 Pending PEACOCK ALLE Dalles Warehouse 2020-15 12/5/2019 2:28	V B Request Routing 418222001 Pending PEACOCK ALLE Dalles Warehouse 2020-15 12/5/2019 2:23 B Request Routing 418222003 Pending PEACOCK ALLE Phoenix Warehouse 2020-15 12/5/2019 2:23	Image: Product Autor 1000000000000000000000000000000000000	IV IV Request Routing 418222001 Pending PEACOCK ALLE Delaw Warehouse 2020-15 12/5/2019 2:32. IV Request Routing 418222004 Pending PEACOCK ALLE Phoenix Warehouse 2020-15 12/5/2019 2:32. IV Request Routing 418222004 Pending PEACOCK ALLE PT Warehouse 2020-15 12/5/2019 2:32.	Q Bacquest Routing 418222001 Pending PEACOCK ALLE Dalas Warehuus 2020-15 12/5/2019 2:82 Q Request Routing 418222003 Pending PEACOCK ALLE Phoenk Warehu 2020-15 12/5/2019 2:82 Q Request Routing 418222004 Pending PEACOCK ALLE PT Warehuuse 2020-15 12/5/2019 2:82 Q Request Routing 418222004 Pending PEACOCK ALLE PT Warehuuse 2020-15 12/5/2019 2:22		Request Routing	414045001	Pending	PEACOCK ALLE	Dallas Warehouse	2020-14		11/22/2019 11:	
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			B Request Routing 418222004 Pending PEACOCK ALLE_ PT Warehouse 2020-15 12/5/2019 2:22	Request Routing 418222004 Pending PEACOCK ALLE_ PT Warehouse 2020-15 12/5/2019 2:22_	Image: Product Routing 418222004 Pending PEACOCK ALLE. PT Warehouse 2020-15 12/5/2019 2:22		Request Routing	418222001	Pending	PEACOCK ALLE	Dallas Warehouse	2020-15		12/5/2019 2:28	
B Request Routing 418222004 Pending PEACOCK ALLE PT Warehouse 2020-15 12/5/2019 2:22	B Request Routing 418222004 Pending PEACOCK ALLE. PT Warehouse 2020-15 12/5/2019 2:22.	Request Routing 418222004 Pending PEACOOK ALLE PT Warehouse 2020-15 12/5/2019 2:22					Request Routing	418222003	Pending	PEACOCK ALLE	Phoenix Wareh	2020-15		12/5/2019 2:22	
						(m) 🕀	Request Routing	418222004	Pending	PEACOCK ALLE	PT Warehouse	2020-15		12/5/2019 2:22	
				2	2										
2 [Hese Update -			Hess Update +	Mass Update -		Mass U	date •	/	2						





5. The items associated with the selected PO are displayed

	ipment										\$;
		💌 -= 🔍 🍢	Filter:								6 Result
Own	ier	Item Id	Active	Freight Class		Description	Is Hazardous	Package Type	Commodity	Dimensions	NMFC Co
PEA	COCK ALLE	2512265	true		60	SUNNY DAYS S	false			13.5 X 12.0 X 1	
PEA	COCK ALLE	2512267	true		60	UNDER THE SE	false			0.0 X 0.0 X 0.0 in	
PEA	COCK ALLE	2512268	true		60	SEAS THE DAY	false			0.0 X 0.0 X 0.0 in	
PEA	COCK ALLE	2512269	true		60	LIFE IS BETTER	false			0.0 X 0.0 X 0.0 in	
PEA	COCK ALLE	2512270	true		60	FLIP FLOPS S2 KT	false			0.0 X 0.0 X 0.0 in	
PEA	COCK ALLE	2512271	true		60	RED WINE S2 KT	false			0.0 X 0.0 X 0.0 in	

If your PO has a large number of PO lines, you may see the following message if the webpage is taking a long time to replicate.

Click the Wait button.

	Unrespons an wait for it	onsive or exit the page	·.
0	TMS Portal		
		Wait	Exit page





6. Click the check box beside the item(s) you're putting on the trailer.

If you want to ship all the items, click the Select All check box above the individual item check boxes; this selects all the item check boxes.

7. Click the Next button.

Ro	oute Shipment									¢ _ 🗆 X
			Filter:							6 Results
	Owner	Item Id	Active	Freight Class	Description	Is Hazardous	Package Type	Commodity	Dimensions	NMFC Code
	PEACOCK ALLE	2512265	true	60	SUNNY DAYS S	false			13.5 X 12.0 X 1	
	PEACOCK ALLE	2512267	true	60	UNDER THE SE	false			0.0 X 0.0 X 0.0 in	
	PEACOCK ALLE	2512268	true	60	SEAS THE DAY	false			0.0 X 0.0 X 0.0 in	
	PEACOCK ALLE	2512269	true	60	LIFE IS BETTER	false			0.0 X 0.0 X 0.0 in	
	PEACOCK ALLE	2512270	true	60	FLIP FLOPS S2 KT	false			0.0 X 0.0 X 0.0 in	
	PEACOCK ALLE	2512271	true	60	RED WINE S2 KT	false			0.0 X 0.0 X 0.0 in	
								2		





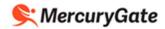
8. Ensure the shipping address for the Origin Location is correct. If it is correct, skip to step 14.

plier Purchase Orde	s									\$ = B
ders to Route	• 🔫 🕥 🗷	Filter:								46 Result
Owner	Order Nu	mber Next Activity 1	Type Next Activity Plann Status	Dest Name	n	lest City	Dest State	Dest Ctry	Create Date	
DE BEUKELAER	A 339448	Route Shipment							# = • × PM	
DE BEUKELAER	A 341370	+ Orders							PM	
DE BEUKELAER	A 385313	Order References:	: 341370 (PurchaseOrder)	. 387157 (PurchaseOn	ler)				PM	
DE BEUKELAER	A 387157	Quart analysis Chin							PM	
DE BEUKELAER	3A 393626	OverLapping Ship	Dates: 07/11/2019 - 07/25/201	9					PM	
DE BEUKELAER	394000	Origin Location							PM	
DE BEUKELAER	394571	Select Location:		Y Contact:	-				PM	
DE BEUKELAER	394617								PM	
DE BEUKELAER	394680	Address:	DE BEUKELAER BAKING CO 228 INDUSTRIAL DRIVE N	Phone:					PM	
DE BEUKELAER	394707		MADISON, MS, 39110 US	Email:*					PM	
DE BEUKELAER	394709 A			Comments:					PM	
DE BEUKELAER	394710 A								PM	
DE BEUKELAER	BA 394711								PM	
DE BEUKELAER	BA 394712			Early Date:*	07/11/2019 12:00 AM	1			PM	
DE BEUKELAER	BA								PM	
DE BEUKELAER	BA 394718			Late Date:*	07/25/2019 12:00 AM				PM	
DE BEUKELAER	BA 394719	Destination Locat	tion						PM	
DE BEUKELAER	BA 394721	Address:	Dallas Warehouse	Early Date:	07/11/2019 12:00 AM				PM	
DE BEUKELAER	394722 BA	Auuress.	4610 Langland	COLUMN STREET					PM	
DE BEUKELAER	3A 394724		Farmers Branch, TX, 75244 US	Late Date:	07/25/2019 12:00 AM				PM	
DE BEUKELAER	394725 A								PM	
DE BEUKELAER	394726								PM	
DE BEUKELAER								Back Nex		
DE BEUKELAER		Request Routi	ing 07/21/2019 08:17 Pending	Dallas Ware		armers Branch	IX	US	//20/2019 8:1/ PM	
DE BEUKELAER	3A 394731	Request Routi	ing 07/21/2019 08:17 Pending	Vistar - Ohio	т	winsburg	он	US	7/20/2019 8:17 PM	

9. If the shipping address is not the correct one, click the Location Code magnifying glass icon

pplie	Purchase Orders										4
ders	o Route 💌	🛶 🕥 🔳 Filter: Act	Stat: Request Routing	= Pending; Status <> Cancelled							43
	Owner	Order Number		Next Activity Type	Next Activity Plann	Status	Dest Name	Dest City	Dest State	Dest Ctry	Create Date
	DE BEUKELAER BA	394741		Request Routing	06/05/2019 05:06	In Process	Phoenix Warehouse	Phoenix	AZ	US	6/4/2019 5:06 PM E
•	DE BEUKELAER BA	394733		Request Routing	06/05/2019 06:21	In Process	Dallas Warehouse	Farmers Branch	TX	US	6/4/2019 6:21 PM E
Ð	DE BEUKELAER BA	339448	Route Shipment						¢	- (C) × (6/5/2019 11:06 AM
Ð	DE BEUKELAER BA	TW4_394740_TW4	▲ Orders								6/5/2019 3:05 PM E
Ð	DE BEUKELAER BA	TW5_394740_TW5									6/5/2019 3:17 PM E
Ð	DE BEUKELAER BA	TW6_394740_TW6	Order References	394730 (Purchase	Order), 394729 (Purchase	eOrder)					6/5/2019 4:20 PM E
ŧ	DE BEUKELAER BA	394743	OverLapping Ship	Dates: 06/11/2019 - 06/1	3/2019						6/6/2019 10:12 AM
ŧ	DE BEUKELAER BA	TW7_394740_TW7				-				-	6/6/2019 10:19 AM
Ð	DE BEUKELAER BA	394752	Origin Location								6/6/2019 10:21 AM
ŧ	DE BEUKELAER BA	TW8_394740_TW8	Location Code:		Constat:*						6/6/2019 11:06 AM
Đ	DE BEUKELAER BA	394758	Name:*	DE BEUKELAER BAKING CC	Phone:*						6/7/2019 11:27 AM
9	DE BEUKELAER BA	TW10_COST_TEST_39	Address 1:*	228 INDUSTRIAL DRIVE N	Email:*						6/10/2019 8:04 PM
Ð	DE BEUKELAER BA	394730		220 INDUSTRIAL DRIVE N							6/11/2019 5:12 PM
ŧ	DE BEUKELAER BA	394745	Address 2:		Comments:						6/11/2019 5:12 PM
ŧ	DE BEUKELAER BA	394729	City:*	MADISON							6/11/2019 5:36 PM
Ð	DE BEUKELAER BA	393626	State:*	MS							6/12/2019 10:21 A
Ð	DE BEUKELAER BA	394754	Postal Code:*	39110	Early Date:*	06/11/20	19 12:00 AM 🔲				6/12/2019 1:51 PM
Ð	DE BEUKELAER BA	394756			Late Date:*	06/13/20	19 12:00 AM 🔤				6/12/2019 1:52 PM
Ð	DE BEUKELAER BA	394724	Country:*	US	~						6/12/2019 4:21 PM
9	DE BEUKELAER BA	394725	Destination Loca								6/12/2019 4:22 PM
1	DE BEUKELAER BA	394738									6/13/2019 9:57 AM
Ð	DE BEUKELAER BA	394742	Address:	Dallas Warehouse 4610 Langland	Early Date:	06/12/20:	19 12:00 AM				6/13/2019 9:57 AM
9	DE BEUKELAER BA	394722		Farmers Branch, TX, 75244 US	Late Date:	06/13/203	19 12:00 AM				6/13/2019 4:45 PM
ŧ	DE BEUKELAER BA	394726									6/13/2019 4:46 PM
Ð	DE BEUKELAER BA	394721						Be	ck Next Save	Cancel	6/13/2019 4:57 PM
ŧ	DE BEUKELAER BA	SingerPOTestCancel-1			1.12			De	HEAL DOVE	Curicer	6/14/2019 4:17 PM
Ð	DE BEUKELAER BA	394718		Request Routing	06/18/2019 11:16	Pending	Phoenix Warehouse	Phoenix	AZ	US	6/17/2019 11:16 A
ŧ	DE BEUKELAER BA	394735		Request Routing	06/18/2019 11:46	Pending	ACVR Warehouse	St Paul	MN	US	6/17/2019 11:46 A
ŧ	DE BEUKELAER BA	SingerPOTestCancel-2		Request Routing	06/19/2019 09:49	Cancel	Dallas Warehouse	Farmers Branch	TX	US	6/18/2019 9:49 AM
ŧ	DE BEUKELAER BA	TW11 PO ITEM LEVE	L TEST	Request Routing	06/19/2019 11:26	In Process	Dallas Warehouse	Farmers Branch	TX	US	6/18/2019 11:26 A





- 10. Click the Clear button.
- 11. Click the Search button.

Supplier	Purchase Orders															\$ - B
Orders I	o Route 💌	😝 💿 🔳 Filter: Act	Stat: Request Ro	uting = Pending; Stat	us <> Cancelled											43 Result
	Owner	Order Number			Next Activity Type	Next Acti	vity Plann	Status	Dest Nar	ne		Dest City	Dest Stat	e Dest Ctry	Create Date	
m 🗩	DE BEUKELAER BA	394741			Request Routing	06/05/20	19 05:06	In Process	Phoenix	Warehouse		Phoenix	AZ	US	6/4/2019 5:06 PM E	
	DE BEUKELAER BA	394733			Request Routing	06/05/20	19 06:21	In Process	Dallas W	arehouse		Farmers Branch	тх	US	6/4/2019 6:21 PM E	
17 E	DE BEUKELAER BA	339448	Route Shipm	Select Location									×	¢ - 🗆 X	6/5/2019 11:06 AM	
	DE BEUKELAER BA	TW4_394740_TW4	Orders	Location Filter		~							0 Results		6/5/2019 3:05 PM E	
F 9	DE BEUKELAER BA	TW5_394740_TW5			1	×	Location	Code Type		Name	City	State	Р		6/5/2019 3:17 PM E	
m 🖽	DE BEUKELAER BA	TW6_394740_TW6	Order Refe	Location Type:							eny				6/5/2019 4:20 PM E	
E B	DE BEUKELAER BA	394743	OverLappin	Location Code:			No data to	lisplay							6/6/2019 10:12 AM	
	DE BEUKELAER BA	TW7_394740_TW7		Name:	DE BEUKELAER BA	KING CC									6/6/2019 10:19 AM	
m 🖽	DE BEUKELAER BA	394752	Origin Loca	Address 1:	228 INDUSTRIAL	DRTVE N									6/6/2019 10:21 AM	
E 3	DE BEUKELAER BA	TW8_394740_TW8	Location Cc		220 INDOSTRIAL L										6/6/2019 11:06 AM	
	DE BEUKELAER BA	394758	Name:*	Address 2:											6/7/2019 11:27 AM	
	DE BEUKELAER BA	TW10_COST_TEST_39	Address 1:*	City:	MADISON										6/10/2019 8:04 PM	
V H	DE BEUKELAER BA	394730		State:	MS										6/11/2019 5:12 PM	
8	DE BEUKELAER BA	394745	Address 2:	Postal Code:	39110										6/11/2019 5:12 PM	
	DE BEUKELAER BA	394729	City:*												6/11/2019 5:36 PM	
e e	DE BEUKELAER BA	393626	State:	Country:	US	-									6/12/2019 10:21 A	
	DE BEUKELAER BA	394754	Postal Code			1									6/12/2019 1:51 PM	
	DE BEUKELAER BA	394756	Postal Cour												6/12/2019 1:52 PM	
e 🗉	DE BEUKELAER BA	394724	Country:*												6/12/2019 4:21 PM	
	DE BEUKELAER BA	394725	Destination												6/12/2019 4:22 PM	
	DE BEUKELAER BA	394738													6/13/2019 9:57 AM	
E []	DE BEUKELAER BA	394742	Address:												6/13/2019 9:57 AM	
	DE BEUKELAER BA	394722		Search	Clear Canc	el l	i i								6/13/2019 4:45 PM	
	DE BEUKELAER BA	394726		source	Circuit Conic	-									6/13/2019 4:46 PM	
m 🖽	DE BEUKELAER BA	394721												we Cancel	6/13/2019 4:57 PM	
	DE BEUKELAER BA	SingerPOTestCancel-1												Cancel	6/14/2019 4:17 PM	
	DE BEUKELAER BA	394718			Request Routing	06/18/20	19 11:16	Pending	Phoenix	Warehouse		Phoenix	AZ	US	6/17/2019 11:16 A	
<u> </u>	DE BEUKELAER BA	394735			equest Routing	06/18/20	19 11:46	Pending	ACVR W	arehouse		St Paul	MN	US	6/17/2019 11:46 A	
	DE BEUKELAER BA	SingerPOTestCancel-2			Revest Routing	06/19/20	19 09:49	Cancel	Dallas W	arehouse		Farmers Branch	TX	US	6/18/2019 9:49 AM	
	DE BEUKELAER BA	TW11 PO ITEM LEVE	L TEST		Required 2	06/19/20	19 11:26	In Process	Dallas W	arehouse		Farmers Branch	TX	US	6/18/2019 11:26 A	

- 12. If your shipping address is listed, click the radio button and click OK. Continue on step 13.
- 13. If your shipping address is not listed, contact your Tuesday Morning Transportation Representative and ask them to add your shipping location's address. After your shipping location's address is added, it will appear in the list.

€	😌 🌠 🗟 🚠 Company 🗸 = 🛱 Routes/Loads 💊 Rate Shop 🗏 Invoices 🛇 Tracking 🥽 Carriers 🔯 Contracts 🎟 Code Tables 👗 Users 👗 Roles
📲 Routes/Loads 🗸 🗸	Purchase Orders
🔐 Invoices	Open Route Shipm Select Location Image: Control of the select Location (Select Location Filter) Image: Control of the select Location (Select Location Code) Image: Control of the select Location (Select Location Code) Image: Control of the select Location (Select Location Code) Image: Control of the select Location (Select Location Code) Image: Control of the select Location (Select Location Code) Image: Control of the select Location (Select Location Code) Image: Control of the select Location (Select Location Code) Image: Control of the select Location (Select Location Code) Image: Control of the select Location (Select Location Code) Image: Control of the select Location (Select Location Code) Image: Control of the select Location (Select Location Code) Image: Control of the select Location (Select Location Code) Image: Control of the select Location (Select Location Code) Image: Control of the select Location (Select Location Code) Image: Control of the select Location (Select Location Code) Image: Control of the select Location (Select Location Code) Image: Control of the select Location (Select Location Code) Image: Control of the select Location (Select Location Code) Image: Control of the select Location (Select Location Code) Image: Control of the select Location (Select Location Code) Image: Control of the select Location (Select Location Code) Image: Control of the select Location (Select Location Code) <
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🖶 Portlets 🔷 🔨	Origin Loca: Address 1: 0 W001 ShipTo/From Dalas Warehouse Farmers Branch TX 75 Location Cc Location Cc 1898273488 ShipTo/From DE BEUKELAER MADISON MS 35
Operations >	Name:* Address 2: 0 W004 ShipT0/From PT Warehouse Santa Fe Springs CA 9C Address 1: City: 0 W006 ShipT0/From PE Warehouse Santa Fe Springs CA 9C W006 ShipT0/From V Work ShipT0/From V Work N0 06
🔹 Admin 🗸 🗸	Address 2: Octave Oc
	Live Country: State: Postal Code Country: Address: Search Clear Cancel
	B Request Routing 06/14/2019 09: 394742 In Process 6/13/2019 91:57 0K and B Request Routing 06/14/2019 04: 394722 In Process 6/13/2019 94:55 B Request Routing 06/14/2019 04: 394722 In Process 6/13/2019 94:55 B Request Routing 06/14/2019 04: 394722 In Process 6/13/2019 94:55 B Request Routing 06/14/2019 04: 394722 In Process 6/13/2019 44:5 B Request Routing 06/14/2019 04: 394722 In Process 6/13/2019 44:5





- 14. Enter a Contact name for the shipment that Tuesday Morning can contact with questions about the shipment.
- 15. Enter the Contact's phone number.
- 16. Enter the Contact's email.
- 17. If necessary, update the Early Date the shipment is ready for pickup.
- 18. Click the Next button.

Note – If the Late Date has already passed, you will be prevented from proceeding. Contact Tuesday Morning for corrective action.

Route Shipment			
Orders			
Order References	418222001 (PurchaseOrder)		
OverLapping Ship	Dates: 02/01/2020 - 02/07/2020		
Origin Location			
Select Location:	×	Contact:*	Joe Shipper
Address:	PEACOCK ALLEY (IMP)	Phone:*	555.444.3333
	2050 POSTAL WAY DALLAS, TX, 75212 US	Email:*	joe@shipper.com
		Comments:	6AM-9EM CDT
		Early Date:*	02/01/2020 12:00 AM 🖪
		Late Date:	02/07/2020 12:00 AM
Destination Loca	tion		
Address:	Dallas Warehouse	Early Date:	02/01/2020 12:00 AM
	4610 Langland Road Farmers Branch, TX, 75244 US	Late Date:	02/07/2020 12:00 AM
			Back Next Sitve Cancel





19. The items you selected are displayed with the number of units outstanding for each item and the total weight of the item.

Purchase Orders																
ite Shipment																\$ = 🗆 × :
rders																<u></u>
Irder References:	418222001 (PurchaseOrder)															
werLapping Ship Dates:	02/01/2020 - 02/07/2020															
ems						6		_								
)wner:	Manufacturer Part Num:	Item Id:		Description:	Actual Qty			Actual Wgt:			Dimensio	ns:			Remaining:	Hazardous:
418222001 (PurchaseOrder)	TMSUM20SD1	2512265	2		441	Pieces		6615	LBS	~	13.5	x 12	x 14.5	inche 🜱	-441	
18222001 (PurchaseOrder)	TMSUM20UTS2	2512267		UNDER THE SEA S2 KT	441	Pieces	~	0	LBS	~	0	x 0	x 0	inche 💌	-441	
18222001 (PurchaseOrder)	TMSUM20STD3	2512268		SEAS THE DAY S2 KT	441	Pieces	~	0	LBS	~		x 0	x 0	inche 💌	-441	-
interest (interested)	1110011200100					Treces				No. of Concession, Name	-	~ 0		mene par		
18222001 (PurchaseOrder)	TMSUM20LIB4	2512269	9	LIFE IS BETTER S2 KT	441	Pieces	~	0	LBS	~	0	x 0	x 0	inche 🜱	-441	
18222001 (PurchaseOrder)	TMSUM20FF5	2512270	9	FLIP FLOPS S2 KT	441	Pieces	~	0	LBS	~	0	x 0	× 0	inche 🜱	-441	
18222001 (PurchaseOrder)	TMSUM20RW6	2512271	9	RED WINE S2 KT	441	Pieces	~	0	LBS	~	0	x 0	x 0	inche 👻	-441	
nip Unit 1																
Actual Qty:	PALLET	~														
Actual Wgt:*	5615 LBS Y Tota															
Total Cube:*	500															
Floor-0; NonStack-1; Stacked-2:*																
Hazardous:																
																-
															Back	Next Save Cancel





20. For each item, update the number of Pieces (Units) you're putting on the trailer in the Actual Qty if you're shipping fewer units than the PO line's outstanding quantity.

The Remaining quantity displays a negative value that indicates how many units have not yet been shipped against the PO line.

For example, a PO line has an ordered quantity of 441. This will display in the Remaining field as -441.

If you ship a quantity of 100, the next time you ship against the PO line the Remaining field will display as -341.



21. For each item, update Actual Weight in pounds if necessary. The Actual Weight is the total weight for all the item's units that are being shipped.







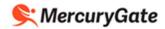
22. If the item is hazardous, select the Hazardous check box and enter the hazardous item information.

													/
Items													
Owner: 418222001 (PurchaseOrder)	Manufacturer Part Num: TMSUM20SD1	Item Id: 2512265	cription: NNY DAYS S2 KT	Actual Qty: 441	* Pieces	~	Actual Wgt:* 6615	LBS	~	Dimensions: 13.5 x 12	x 14.5	inche 👻	Hazardous:

- 23. At the bottom of the page, in Actual Qty
 - a. Select PALLET if you're shipping the product on pallets and enter the number of pallets.
 - b. Select FLOOR LOADED CASE if you're floor loading the product. The system calculates the number of cases. You can override the calculated quantity if necessary.

Ship Unit 1				
Actual Qty:*		PALLET	~	
Actual Wgt:*	6615	FLOOR LOADED CA	SE	
Total Cube:*	600	PALLET		
Floor-0; NonStack-1;				
Stacked-2:*				
Hazardous:				





- 24. At the bottom of the page in Actual Wgt, the system calculates the total weight of the shipment in pounds. You can override the calculated shipment weight if necessary.
- 25. At the bottom of the page in Total Cube, the system calculates the total cube of the shipment in cubic feet. You can override the calculated shipment cube if necessary. Enter the total cube of the shipment in cubic feet.
- 26. At the bottom of the page In Floor-0; NonStack-1; Stacked-2
 - a. Enter 0 if you're floor loading the product.
 - b. Enter 1 if you're shipping the product on pallets and ARE NOT stacking pallets on top of each other.
 - c. Enter 2 if you're shipping the product on pallets and ARE stacking pallets on top of each other.

Ship Unit 1					
Actual Qty:*	12	PALLE	т		~
Actual Wgt:*	6615	LBS	*	Total	~
Total Cube:*	600				
Floor-0; NonStack-1; Stacked-2:*	1				
Hazardous:					

27. At the bottom right of the page, click the Next button.

ctual Qty:*	12	PALLE	6	*	
ctual Wgt:*	6615	LBS	Y Tota	~	•
Total Cube:*	600				
floor-0; NonStack-1; stacked-2:*	1				
lazardous:					





- 28. Enter the following in special instructions
 - a. Carrier Pick Up Reference Number
 - b. Hours of operation
 - c. Special scheduling needs such as 24-48 hour lead time before driver arrives for pickup
- 29. Enter your Name, Phone and Email.
- 30. Click the Next button.

loute Shipmen	t	\$ - C X
 Orders 		n
Order Referen	ces: 418222001 (Purchase	Order)
OverLapping S	Ship Dates: 02/01/2020 - 02/07/2	020
Summary		
F	rom: PEACOCK ALLEY (IMP), 2050 POSTA DALLAS, TX, 75212, US	L WAY, To Gallas Warehouse, 4610 Langland Road, Farmers Branch, TX, 75244, US
We	ight: 6615	Quantity: 12
Special Instru	ctions and Carrier Pick Up Reference N	umber
Contact Name:* Phone:* Fax: Email:*	Peacock Alley Import User	2
Ellidii.	norepryweman.com	
Bill To Locatio	on	
Address:	Tuesday Morning Corporation 6250 Lyndon B Johnson Fwy	Contact:
	Dallas, TX, 75240 US	Phone:
	00000, 17, 75210 00	
	Suids, 17, 752 18 65	Fax:
	Dundy 17, 752 18 00	Email:





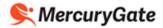
- 31. Read the Terms and Conditions and click the check box to indicate you agree to the Terms and Conditions.
- 32. Click the Save button.

Route Shipment		¢ = 🗆 ×
Orders		
Order References:	418222001 (PurchaseOrder)	
OverLapping Ship Dates:	02/01/2020 - 02/07/2020	
Summary		
	K ALLEY (IMP), 2050 POSTAL WAY, TX, 75212, US	To: Dallas Warehouse, 4610 Langland Road, Farmers Branch, TX, 75244, US
Weight: 6615		Quantity: 12
Terms and Conditions		
 2 - Everything that is 	rs identified on this pickup request account to be shipped by this pickup request is pro eady to be picked up per the specified Pick ns and conditions	perly labeled according to requirements
		2
		Back Next Save Cancel

- 33. A shipment is created, and your shipment number is displayed.
- 34. Click the Close button.
- 35. Tuesday Morning Transportation team is alerted that you have requested routing for your shipment.

 Orders 		
Order References:	418222001 (PurchaseOrder)	
OverLapping Ship Dates:	02/01/2020 - 02/07/2020	
Summary		
From: PEACOCK DALLAS,	ALLEY (IMP), 2050 POSTAL WAY, IX, 75212, US	To: Dallas Warehouse, 4610 Langland Road, Farmers Branch, TX, 75244, US
Weight: 6615		Quantity: 12
Terms and Conditions		
 7 - Eventhing that is t 	s identified on this pickup request account to be shipped by this pickup request is pro- ady to t Shipment Created Shipment Created: SNS Close	





Determine which Carrier will pick up your Shipment

1. Click the Expand icon 🔳 beside your PO.

Next Activity Type, Order Number ~ Status Origin Name Dest Name Ref: Target Week ~ Ref: Season Code Ref: Ad Code Create Date II Request Routing 414003001 In Process FEACOCK ALLE. Dallas Warehouse 2020-66 11/22/2019 11: III Request Routing 414035001 In Process FEACOCK ALLE. Polars Warehouse 2020-66 11/22/2019 11: IIII Request Routing 414035001 In Process FEACOCK ALLE. Polars Warehouse 2020-66 11/22/2019 11: IIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII	Orde	rs to Route 🗸 🗸	👍 💿 🗷 Filb	er:							
a Request Routing 414003003 In Process PEACOCK ALLE. Pheenix Wareh 2020-06 11/22/2019 11: a Request Routing 414033003 In Process PEACOCK ALLE. Dallas Warehouse 2020-06 11/22/2019 11: a Request Routing 41253003 Pending PEACOCK ALLE. Dallas Warehouse 2020-06 11/22/2019 11: a Request Routing 417268001 In Process PEACOCK ALLE. Polenix Wareh 2020-06 11/22/2019 11: a Request Routing 4786003 Pending PEACOCK ALLE. Polenix Wareh 2020-06 11/22/2019 11: a Request Routing 488255001 In Process PEACOCK ALLE. Polenix Wareh 2020-14 UF - SUMMER F 11/22/2019 11: a Request Routing 448055001 In Process PEACOCK ALLE. Polenix Wareh 2020-14 UF - SUMMER F 11/22/2019 11: a Request Routing 414045001 In Process PEACOCK ALLE. Polenix Wareh 2020-14 UF - SUMM		Next Activity Type.	Order Number -	Status	Origin Name	Dest Name	Ref: Target Week	Ref: Season Code	Ref: Ad Code	Create Date	
a Request Routing 414003003 In Process PEACOCK ALLE. Polenix Wareh. 2020-06 11/22/2019 11: a Request Routing 414035003 In Process PEACOCK ALLE. Dollas Warehouse 2020-06 11/22/2019 11: a Request Routing 414055003 Pending PEACOCK ALLE. Dollas Warehouse 2020-06 11/22/2019 11: a Request Routing 41255003 Pending PEACOCK ALLE. Dollas Warehouse 2020-06 11/22/2019 11: a Request Routing 40255003 Pending PEACOCK ALLE. Polenix Wareh. 2020-06 11/22/2019 11: a Request Routing 408255001 In Process PEACOCK ALLE. Polenix Wareh. 2020-14 UF - SUMMER F 11/22/2019 11: a Request Routing 408255001 In Process PEACOCK ALLE. Polenix Wareh. 2020-14 UF - SUMMER F 11/22/2019 11: a Request Routing 44045003 In Process PEACOCK ALLE. Polenix Wareh. 2020-14 UF - SUMMER F	E	B Request Routing	414003001	In Process	PEACOCK ALLE	Dallas Warehouse	2020-06			11/22/2019 11:	
B Request Routing 414035003 Pending PEACOCK ALLE Pheenix Wareh 2020-06 11/22/2019 11: B Request Routing 417258001 In Process PEACOCK ALLE Dallis Warehouse 2020-06 11/22/2019 11: B Request Routing 408255001 In Process PEACOCK ALLE Dallis Warehouse 2020-16 11/22/2019 11: B Request Routing 408255001 In Process PEACOCK ALLE Polais Warehouse 2020-14 UF - SUMMER F 11/22/2019 11: B Request Routing 40405001 In Process PEACOCK ALLE Polais Warehouse 2020-14 UF - SUMMER F 11/22/2019 11: B Request Routing 414045001 In Process PEACOCK ALLE Polenix Warehouse 2020-14 UF - SUMMER F 11/22/2019 11: B Request Routing 414045003 In Process PEACOCK ALLE Polenix Warehouse 2020-14 11/22/2019 11: B Request Routing 414045003 In Process PEACOCK ALLE Polenix Ware		B Request Routing	414003003	In Process	PEACOCK ALLE	Phoenix Wareh	2020-06			11/22/2019 11:	
a Request Routing 417258001 In Process PEACOCK ALLE Polenk Warehouse 2020-06 11/22/2019 11: a Request Routing 407258003 Pending PEACOCK ALLE Polenk Warehouse 2020-06 11/22/2019 11: a Request Routing 408255001 In Process PEACOCK ALLE Polenk Warehouse 2020-14 UF - SUMMER F 11/22/2019 11: a Request Routing 408255003 In Process PEACOCK ALLE Polenk Warehouse 2020-14 UF - SUMMER F 11/22/2019 11: a Request Routing 414045001 In Process PEACOCK ALLE Polenk Warehouse 2020-14 UF - SUMMER F 11/22/2019 11: a Request Routing 414045001 In Process PEACOCK ALLE Polenk Warehouse 2020-14 UF - SUMMER F 11/22/2019 11: a Request Routing 414045001 In Process PEACOCK ALLE Polenk Warehouse 2020-14 11/22/2019 11: a Request Routing 414045003 In Process PEACOCK ALLE	E	B Request Routing	414035001	In Process	PEACOCK ALLE	Dallas Warehouse	2020-06			11/22/2019 11:	
B Request Routing 417228003 Pending PEACOCK ALLE Phoenix Wareh 2020-06 11/22/2019 11: B Request Routing 408325001 In Process PEACOCK ALLE Dallas Warehouse 2020-14 UF - SUMMER F 11/22/2019 11: B Request Routing 414045001 In Process PEACOCK ALLE Polais Warehouse 2020-14 UF - SUMMER F 11/22/2019 11: B Request Routing 414045001 In Process PEACOCK ALLE Polenix Wareh 2020-14 UF - SUMMER F 11/22/2019 11: B Request Routing 414045001 In Process PEACOCK ALLE Polenix Wareh 2020-14 UF - SUMMER F 11/22/2019 11: B Request Routing 414045001 In Process PEACOCK ALLE Polenix Wareh 2020-14 UF - SUMMER F 11/22/2019 11: B Request Routing 414045003 In Process PEACOCK ALLE Polenix Wareh 2020-14 11/22/2019 11: B Request Routing 418222001 In Pr		B Request Routing	414035003	Pending	PEACOCK ALLE	Phoenix Wareh	2020-06			11/22/2019 11:	
B Request Routing 408255001 In Process PEACOCK ALLE. Dallas Warehouse 2020-14 UF - SUMMER F 11/22/2019 11: B Request Routing 408255001 In Process PEACOCK ALLE. Priorit Warehouse 2020-14 UF - SUMMER F 11/22/2019 11: B Request Routing 440455001 In Process PEACOCK ALLE. Proemk Wareh. 2020-14 UF - SUMMER F 11/22/2019 11: B Request Routing 440455003 In Process PEACOCK ALLE. Proemk Wareh. 2020-14 UF - SUMMER F 11/22/2019 11: B Request Routing 4140455003 In Process PEACOCK ALLE Proemk Wareh. 2020-14 UF - SUMMER F 11/22/2019 11: B Request Routing 418222001 In Process PEACOCK ALLE Dolenk Wareh 2020-14 11/22/2019 11: B Request Routing 418222003 In Process PEACOCK ALLE Dolenk Wareh 2020-15 12/5/2019 2:22		B Request Routing	417268001	In Process	PEACOCK ALLE	Dallas Warehouse	2020-06			11/22/2019 11:	
B Request Routing 408255003 In Process PEACOCK ALLE Phoenix Wareh 2020-14 UF - SUMMER F 11/22/2019 11: B Request Routing 414045001 In Process PEACOCK ALLE Dallas Warehouse 2020-14 UF - SUMMER F 11/22/2019 11: B Request Routing 414045003 In Process PEACOCK ALLE Polals Warehouse 2020-14 11/22/2019 11: B Request Routing 414045003 In Process PEACOCK ALLE Polals Warehouse 2020-14 11/22/2019 11: B Request Routing 418022010 In Process PEACOCK ALLE Polals Warehouse 2020-15 12/5/2019 2:28 B Request Routing 418222003 In Process PEACOCK ALLE Phoenix Wareh 2020-15 12/5/2019 2:28		B Request Routing	417268003	Pending	PEACOCK ALLE	Phoenix Wareh	2020-06			11/22/2019 11:	
B Request Routing 414045001 In Process PEACOCK ALLE Dalas Warehouse 2020-14 11/22/2019 11: B Request Routing 414045003 In Process PEACOCK ALLE Phoenix Warehouse 2020-14 11/22/2019 11: B Request Routing 41202011 In Process PEACOCK ALLE Phoenix Warehouse 2020-14 11/22/2019 11: B Request Routing 41822201 In Process PEACOCK ALLE Polenix Warehouse 2020-15 12/5/2019 2:28 B Request Routing 418222003 In Process PEACOCK ALLE Polenix Warehouse 2020-15 12/5/2019 2:22	E	B Request Routing	408255001	In Process	PEACOCK ALLE	Dallas Warehouse	2020-14	UF - SUMMER F		11/22/2019 11:	
B Request Routing 414045003 In Process PEACOCK ALLE Phoenix Wareh 2020-14 11/22/2019 11: B Request Routing 418222001 In Process PEACOCK ALLE Dallas Warehouse 2020-15 12/5/2019 2:28 B Request Routing 418222003 In Process PEACOCK ALLE Phoenix Wareh 2020-15 12/5/2019 2:28		B Request Routing	408255003	In Process	PEACOCK ALLE	Phoenix Wareh	2020-14	UF - SUMMER F		11/22/2019 11:	
B Request Routing 418222001 In Process PEACOCK ALLE Dalas Warehouse 2020-15 12/5/2019 2:28 B Request Routing 418222003 In Process PEACOCK ALLE Phoenix Warehouse 2020-15 12/5/2019 2:28	-	B Request Routing	414045001	In Process	PEACOCK ALLE	Dallas Warehouse	2020-14			11/22/2019 11:	
B Request Routing 418222003 In Process PEACOCK ALLE Phoenix Wareh 2020-15 12/5/2019 2:22		B Request Routing	414045003	In Process	PEACOCK ALLE	Phoenix Wareh	2020-14			11/22/2019 11:	
	0	B Request Routing	418222001	In Process	PEACOCK ALLE	Dallas Warehouse	2020-15			12/5/2019 2:28	
Request Routing 418222004 In Process PEACOCK ALLE PT Warehouse 2020-15 12/5/2019 2:22		B Request Routing	418222003	In Process	PEACOCK ALLE	Phoenix Wareh	2020-15			12/5/2019 2:22	
	E	B Request Routing	418222004	In Process	PEACOCK ALLE	PT Warehouse	2020-15			12/5/2019 2:22	

2. In Related Transports, the loads created by Tuesday Morning for your PO are listed with the assigned carrier and each load's status.

If you don't see any loads listed, this indicates that Tuesday Morning Transportation has not yet created them.

Sup	plier F	Purcha	se Orders	5														
Ord	ers to	Route	~	-= > 2	Filter:													1
	1	Next Ac	tivity Type	e Order Num	ber 🔺 Si	atus	Origin Name	Dest Name	Ref: Target Week	Ref: Season C	Code	Ref: Ad Cod	le Cre	ate Date				
		Reques	t Routing	414045001	Ir	Process	PEACOCK ALLE	Dallas Warehouse	2020-14				11/	22/2019 11:				
	A	114045	5001: To-	Do List														
	🧭 D	Details	O Activ	ity Show Al														
	Plan	ned Da	ate: <u>11/23</u>	/2019 12:39	<u>PM</u>													
	1	Iten	is: 4454	lb, qty 12570	5													
			Line #	Item ID	Descript	on Class	Available Date	Available Qt	/ Planned	Variance N	IMFC	Hazmat	Ordered Qt	/ Weight	Cube	Temperature Range	Value	
		8	1	2311557	S/2 BEA	C 60	01/25/2020	4192	4192	0		false	4192	4454 lb	949	0 - 0 F	0	-
		3	2	2311558	S/2 BEA	C 60	01/25/2020	4192	4192	0		false	4192	0 lb	1	0 - 0 F	0	
		3	3	2311559	S/2 BEA	C 60	01/25/2020	4192	4192	0		false	4192	0 lb	1	0 - 0 F	0	-
		le Dates			Update													
	S References																	
	🔶 F	Related	l Transpo	orts														
			Priman	y Reference		Status	Carrier	First Pi	ckup		Li	ast Pickup						
	4	8 (TM000	000188 (Load	ID)	Pending		PEACO	CK ALLEY (IMP), DAI	LLAS, TX, 75212	D	DALLAS WAREHOUSE, FARMERS BRANCH, T						
		2	TM000	0000164 (Load	ID)	Booked	CRST Internation	onal PEACO	CK ALLEY (IMP), DAL	LLAS, TX, 75212	D	ALLAS WAR	EHOUSE, FA	ARMERS BRANCH, T	••			
1	TM000000164 (Load ID) Booked CRST International PEACOCK ALLEY (IMP), DALLAS, TX, 75212 DALLAS WAREHOUSE, FARMERS BRANCH, T																	





Load Statuses

Status	Description
Pending	Tuesday Morning has received your shipment's routing request
Scheduled	Tuesday Morning has created a load but it has not yet been tendered to a carrier
Rated	Tuesday Morning has rated the shipment for the preferred carrier but it has not yet been tendered to a carrier
Tendered	Tuesday Morning has tendered the shipment to a carrier
Booked	Carrier has accepted the shipment
In Transit	Carrier has informed Tuesday Morning that the shipment has been picked up from the vendor
Delivered	Carrier has informed Tuesday Morning that the shipment has been delivered to the destination facility





Print your Vendor Authorization Form and BOL

After your shipment has been tendered by a Tuesday Morning Transportation team member to a carrier and the carrier has accepted it, you will receive an email with the Vendor Authorization Form and BOL attached to it.

Your Vendor Authorization Form and BOL is automatically emailed to your company's contacts.

If you haven't received the email or don't have access to the email account, you can print your PO's Vendor Authorization Form and BOL using the following steps.

1. Click the Expand icon 🔳 beside your PO.

Orders	to Route 🗸	🕂 💽 🗷 Filt	er:							
	Next Activity Type.	. Order Number 🔺	Status	Origin Name	Dest Name	Ref: Target Week	Ref: Season Code	Ref: Ad Code	Create Date	
	Request Routing	414003001	In Process	PEACOCK ALLE	Dallas Warehouse	2020-06			11/22/2019 11:	
	Request Routing	414003003	In Process	PEACOCK ALLE	Phoenix Wareh	2020-06			11/22/2019 11:	
	Request Routing	414035001	In Process	PEACOCK ALLE	Dallas Warehouse	2020-06			11/22/2019 11:	
	Request Routing	414035003	Pending	PEACOCK ALLE	Phoenix Wareh	2020-06			11/22/2019 11:	
	Request Routing	417268001	In Process	PEACOCK ALLE	Dallas Warehouse	2020-06			11/22/2019 11:	
	Request Routing	417268003	Pending	PEACOCK ALLE	Phoenix Wareh	2020-06			11/22/2019 11:	
	Request Routing	408255001	In Process	PEACOCK ALLE	Dallas Warehouse	2020-14	UF - SUMMER F		11/22/2019 11:	
	Request Routing	408255003	In Process	PEACOCK ALLE	Phoenix Wareh	2020-14	UF - SUMMER F		11/22/2019 11:	
	Request Routing	414045001	In Process	PEACOCK ALLE	Dallas Warehouse	2020-14			11/22/2019 11:	
	Request Routing	414045003	In Process	PEACOCK ALLE	Phoenix Wareh	2020-14			11/22/2019 11:	
	Request Routing	418222001	In Process	PEACOCK ALLE	Dallas Warehouse	2020-15			12/5/2019 2:28	
	Request Routing	418222003	In Process	PEACOCK ALLE	Phoenix Wareh	2020-15			12/5/2019 2:22	
	Request Routing	418222004	In Process	PEACOCK ALLE	PT Warehouse	2020-15			12/5/2019 2:22	





PeacockAlleyImport03 Logout

2. In Related Transports, the loads created by Tuesday Morning for your PO are listed with the assigned carrier and each load's status.

Click the Edit icon 🥙 beside your load.

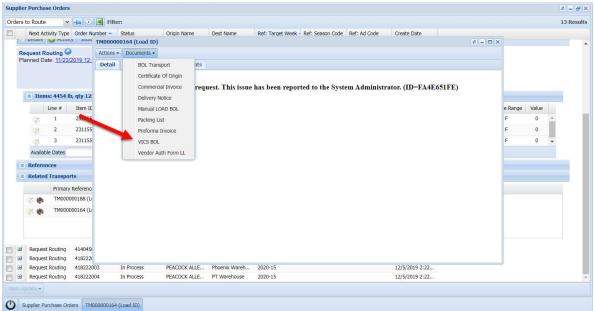
Supplier	r Purchas	se Orders															
Orders	to Route	~ -	-	Filter:													
	Next Act	tivity Type.	Order Number	 Statu 		Origin Name	Dest Name	Ref: Target Weel	k - Ref: Seasor	n Code	Ref: Ad Co	de Create	Date				
	Request	Routing	414045001	In Pro	cess	PEACOCK ALLE	Dallas Wareh	ouse 2020-14				11/22/	2019 11:				
8	414045	001: To-Do	List														
1	Details	C Activity	Show All														
		s: 4454 lb,	019 12:39 PM														
					Class	Available Date	Available	e Oty Planned	Madanas	NMFC	L transit I	Output Oh	111-1-64	C.h.	T	Value	
				Description. 5/2 BEAC	60	01/25/2020	Available 419		Variance 0	NMFC	Hazmat	Ordered Qty 4192	Weight 4454 lb	Cube 949	Temperature Range 0 - 0 F	value	
	Ø.			5/2 BEAC	60	01/25/2020	415		0		false	4192	0 lb	1	0-0F	0	- 1
	8 8			5/2 BEAC	60	01/25/2020	419		0		false	4192	0 lb	1	0-0F	0	
		le Dates			Update												
	Referer			(Land													
		Transports															
		Primary R		Sta	tus	Carrier	Fin	st Pickup			Last Pickup						
	(X. 86)		0188 (Load ID)		nding			ACOCK ALLEY (IMP), DA	ALLAS, TX, 752			REHOUSE, FARM	IERS BRANCH, T				
	() AB	TM000000	0164 (Load ID)	Bo	oked	CRST Internatio	onal PE	ACOCK ALLEY (IMP), DA	ALLAS, TX. 752	12	DALLAS WAR	REHOUSE, FARM	IERS BRANCH, T				
-	V																
E A	Request	Routing	414045003	In Pro	cess	PEACOCK ALLE	Phoenix Ware	h 2020-14				11/22	2019 11:				

3. To get the BOL

Click Documents > VICS BOL

The BOL is downloaded as a pdf to your browser

Tiesday PEACOCK ALLEY (IMP)





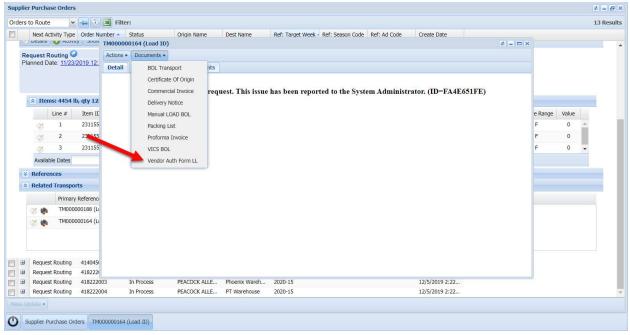


PeacockAlleyImport03 Logout

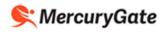
4. To get the Vendor Authorization Form Click Documents > Vendor Authorization Form LL

The Vendor Authorization Form is downloaded as a pdf to your browser

Menu PEACOCK ALLEY (IMP)



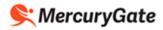
Tuesday Morning



Example Vendor Authorization Form

Ship to:	Dallas Warehouse 4610 Langland Road		none: (800) 457-010 nail: tms@tuesday		com	
	Farmers Branch, TX 7524		nun. unseracious	, morning.		
TO ALL VENDORS:						
This document is to has been loaded.	be used along with y	our Bill of Lading.	Please fill this out	t and em	ail back after th	ne trailer
ATTN: INBOUND T	MS@tuesdaymorni	ing.com LOA	D #'s: TM00000	0164		
Requested Pickup Dat	e: Carrier w	vill contact you with	in 3 business days to	o arrange	for pickup	
Attention:		Phone Nu	and the second se			
Tuesday Morning Au	uth # <u>SN109</u>	Ship #'	s SO275			
Tuesday Morning Pu	Irchase Order #	414045001				
Carrier: CRST Inte	ernational - SCAC: CRP	°S	Phone Number	r:		
Carrier Instructions:	27 Non-Stack	k Pallet(s) / 2700.0 c	cu ft / 30000lb / 8384	pcs		
(The carrier will call to	schedule an appointme	nt for the above Aut	thorization Number.))		
			ent Time:		To	
Pickup Date:		Appointm	ent mile.		• •	
Arrival Time: Carrier pickup appoint floor loading please ha	tments are suggested to ave them install either :	Departure o avoid possible driv straps or load locks	Time: ver detention fees, p after loading.	v	d trucks within 2	
floor loading please ha	ave them install either s back, make sure a packi match packir	Departure o avoid possible driv straps or load locks ing list is attached to g list to the last car	Time: ver detention fees, p after loading. o the last pallets load ton loaded on the tr	ded on th	d trucks within 2	
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Tuesday Morning



Example BOL

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Pickup 1 2	EACOCK ALLEY (IM 050 POSTAL WAY IALLAS, TX 75212 US iontact: dd	3	01/25/202 01/31/202	0 00:00						
P	hone: 111									
Drop 2 4	mone: 111 imail: ggg Ialias Warehouse 610 Langland Road armers Branch, TX 75 contact: Becky Wilson thone: 800.457.0101	5244 US	Planned 0 01/25/202 01/31/202	Date: 0 00:00						
C P	ontact: Becky Wilson hone: 800.457.0101	Opt 3	51131/02	- 00.00						
	CARRIER	inomig.com			THIRE		RTY FREIGHT CH			
CRS Shipment ID: SN109	PRO Number	SCAC: CRPS		Addres	s: 1		sday Morning Co Lyndon B Johnso		n	
	Trailer/Seal Number(s):			City/Sta	te/Zip:	Dalla	s, TX 75240			
Cust Pickup #:	Number(s): Purchase Or	der(s): 414045001		PH/Ema Freight Terms:	uil: Charge	1	(Prepaid Un	ess Marked	Otherwise)	
					3	Mast	er Bill of Lading: rlying Bills of La	With atta	iched	
		SPECIA	L INSTRUCTIO	(chec	k box) ERY/CARRI	IER)	ing bins of 20	ang		
opp			CARRIER	NFORMA	TION					
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27.0 PALLET 8	384.0 PCS	30000.00		Sec.	No Descript	tion	80			50.0
	8384.0	30000.00			GRAND TO					
the bill of Lading, the property of the property of the property and p	ton for loss or damage assifications and tariffs in inty described above and in an of the contents of or	e is this shipment i effect on the date of the apparent good order to tes unistown? made	issue of cospt as	re. See 491	J.J.C. 14705(CH110	nj and (B).			
ind destined, as indicated, troughout this contract as roperty) under the contract	above which said carrier (th meaning any person or corp t agrees to carry to its usual	te word carrier being un poration in possession i place of delivery of sa	inderstood of the id							
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ereby certifies that he is fa tokading those set forth in t igneed to by the shipper an SHIPPER SIGNATU	milar with all of the Bill of L the governing classification d accepted for him/herself a DATE									
SHIPPER SIGNATU This is to certify that the ab- inoperty classified, package and are in proper condition according to the applicable	town named materials are d, marked and labeled, for transportation	Carrier ackn Carrier certif	R SIGNATURE swindges receipt of ies emergency resp lior carrier has the C equivalent docume scribed above is re	packages and onse informati XOT eman	inequired placars on was made	us.				
ecording to the applicable	regulations of the DOT.	guidebook or Property de as potent	equivalent docume scribed above is re	ntation in the sceived in go	vehicle. od order, excep	pe	Store Signature			
										Page 1 d
Tuesday	Morni	na				_				Page 1 c
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		Driver ** -Pl	ease Confirm	n STOR	eceipt for 5	STO	RE_ Receives Corr	ect Dro	p Receipt	
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Helpful Hints

Setting the Purchase Orders Portlet to be More Easily Visible

If you want the Purchase Orders portlet to be visible when you log into MercuryGate, you can position it as you like and save the positioning using the following steps.

1. Position the Purchase Orders portlet as desired. You can maximize, minimize, or resize any portlet using the buttons at the top right of each portlet.

Minimize	
Maximize	

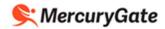
Resize

Drag the edges of any portlet

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General			Owner	Order Number	Next Activity Type	Next Activity Plann	Status	Dest Name
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No news items at this time.			DE BEUKELAER BA	341370	Request Routing	07/21/2019 08:17	In Process	Dallas Warehouse
iportant			DE BEUKELAER BA	385313	Request Routing	07/21/2019 08:17	Pending	Performance Team Freight
No news items at this time.			DE BEUKELAER BA	387157	Request Routing	07/21/2019 08:17	In Process	Dallas Warehouse
No news items at this time.			DE BEUKELAER BA	393626	Request Routing	07/21/2019 08:17	Pending	Dallas Warehouse
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			DE BEUKELAER BA	394718	Request Routing	07/21/2019 08:17	Pending	Phoenix Warehouse
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r News		BEUKELAER BA	394571	Request Routing	07/21/2019 08:17	In Process	Phoenix Warehouse	Phoenix	AZ	US	7/20/2019 8:17 PM
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	DE B	EUKELAER BA	394680	Request Routing	07/21/2019 08:17	In Process	Phoenix Warehouse	Phoenix	AZ	US	7/20/2019 8:17 PM
		ER BA	394707	Request Routing	07/21/2019 08:17	In Process	Dallas Warehouse	Farmers Branch	TX	US	7/20/2019 8:17 PM
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	DE E	BEUKELAER BA	394719	Request Routing	07/21/2019 08:17	Pending	Vistar - NC	Charlotte	NC	US	7/20/2019 8:17 PM
	DE E	BEUKELAER BA	394721	Request Routing	07/21/2019 08:17	In Process	Phoenix Warehouse	Phoenix	AZ	US	7/20/2019 8:17 PM
		BEUKELAER BA	394722	Request Routing	07/21/2019 08:17	Pending	Dallas Warehouse	Farmers Branch	TX	US	7/20/2019 8:17 PM
	DE E	BEUKELAER BA	394724	Request Routing	07/21/2019 08:17	Pending	Dallas Warehouse	Farmers Branch	TX	US	7/20/2019 8:17 PM
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pment Reference:	DE B	BEUKELAER BA	394726	Request Routing	07/21/2019 08:17	Pending	Dallas Warehouse	Farmers Branch	TX	US	7/20/2019 8:17 PM
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Name Create Date Create	DE E	BEUKELAER BA	394730	Request Routing	07/21/2019 08:17	Pending	Dallas Warehouse	Farmers Branch	тх	US	7/20/2019 8:17 PM
Hame Second Date Create	DE E	BEUKELAER BA	394731	Request Routing	07/21/2019 08:17	Pending	Vistar - Ohio	Twinsburg	он	US	7/20/2019 8:17 PM
		EUKELAER BA	394732	Request Routing	07/21/2019 08:17	In Process	Dallas Warehouse	Farmers Branch	TX	US	7/20/2019 8:17 PM

Tuesday Morning



- 2. Click the Power icon.
- 3. Click the Save State button.

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is items at this tim	100	Owner		Order Number	Next Activity Type	Next Activity Plann	Status	Dest Name	Dest City	Dest State	Dest Ctry	Create Date
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s items at this tim	e. 🗐	DE BE	UKELAER BA	341370	Request Routing	07/21/2019 08:17	In Process	Dallas Warehouse	Farmers Branch	TX	US	7/20/2019 8:17 PM
s items at this tim	e [7]	DE BE	UKELAER BA	385313	Request Routing	07/21/2019 08:17	Pending	Performance Team Freight	Edison	NJ	US	7/20/2019 8:17 PM
nome at the th	- m	DE BE	UKELAER BA	387157	Request Routing	07/21/2019 08:17	In Process	Dallas Warehouse	Farmers Branch	TX	US	7/20/2019 8:17 PM
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tems at this tim	e. 🕅	DE BE	UKELAER BA	394000	Request Routing	07/21/2019 08:17	Pending	Dallas Warehouse	Farmers Branch	TX	US	7/20/2019 8:17 PM
5	1	DE BE	UKELAER BA	394571	Request Routing	07/21/2019 08:17	In Process	Phoenix Warehouse	Phoenix	AZ	US	7/20/2019 8:17 PM
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		DE BE	UKELAER BA	394707	Request Routing	07/21/2019 08:17	In Process	Dallas Warehouse	Farmers Branch	TX	US	7/20/2019 8:17 PM
	E	DE BE	UKELAER BA	394709	Request Routing	07/21/2019 08:17	Pending	Dallas Warehouse	Farmers Branch	TX	US	7/20/2019 8:17 PM
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	10	DE BE	UKELAER BA	394713	Request Routing	07/21/2019 08:17	Pending	East Coast Bypass	Edison	NJ	US	7/20/2019 8:17 PM
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6			ELAER BA	394731	Request Routing	07/21/2019 08:17	Pending	Vistar - Ohio	Twinsburg	он	US	7/20/2019 8:17 PM
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- 4. Confirmation message is displayed.
- 5. Click OK.

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